

## Business Central Advanced Filtering

### Use Operators for Precision

Operator	Usage	Example	Result
..	Range	01.01.2024..31.12.2024	Shows records between Jan 1 and Dec 31, 2024
	OR (Either value)	DE FR	DE, FR (Customers from Germany or France)
<>	Exclude	<>1000	Shows <b>everything except 1000</b>
*	Wildcard	*Tech*	Shows <b>all entries containing "Tech"</b> (e.g., TechCorp, FinTech)
?	Single-character wildcard	T?m	Finds <b>Tom, Tim, Tam</b> but not "Team"
@	Case-insensitive search	@apple	Finds <b>Apple, APPLE, apple</b>
>	Greater than	>1000	Shows all values <b>greater than 1000</b>
<	Less than	<1000	Shows all values <b>less than 1000</b>

### Combining Operators for Advanced Filtering

**Example 1: Find all invoices between 1000 and 5000, but exclude 3000**

**Filter:** 1000..5000 & <>3000

**Result:** Shows all invoice numbers from 1000 to 5000 except 3000

**Example 2: Find all customers with ID 1100 or 1200, and above 1500**

**Filter:** 1100|1200|>1500

**Result:** Shows customers with ID 1100, 1200, and all IDs greater than 1500

**Example 3: Find all purchase orders that contain "Office" and exclude those with "Desk"**

**Filter:** \*Office\* & <>\*Desk\*

**Result:** Shows purchase orders containing "Office" but not "Desk"

**Example 4: Find all customers whose names start with "A" and end with "n"**

**Filter:** A\*n

**Result:** Finds Aaron, Adrian, Aston but not "Allen"

**Example 5: Find all sales orders greater than 10,000 but not 15,000**

**Filter:** >10000 & <>15000

**Result:** Shows all orders over 10,000 except exactly 15,000

### Quick Shortcuts for Faster Filtering

Action	Windows	Mac
Filter to this value	<b>Alt + F3</b>	<b>Option + F3</b>
Open advanced filter pane	<b>Shift + F3</b>	<b>Shift + F3</b>
Remove all filters	<b>Ctrl + Shift + A</b>	<b>Command + Shift + A</b>